

**Form-II**  
**OFFICE OF DISTRICT EDUCATION OFFICER, KIHURDHA**

Office Order No. 8902 Date. 30.7.25

BBSR SL.No.01/2025-2030

No. COR/211705003/2025

Dated: 30-7-2025

To

The Secretary, Mount Litera Zee School, Raghunathpur, Bhubaneswar

**Sub: Recognition Certificate for the School under sub-rule (4) of rule 13 of Right of Children to Free and Compulsory Education Rules, 2010 for the purpose of Section 18 of Right of Children to Free and Compulsory Education Act, 2009.**

Dear Sir / Madam,

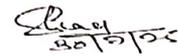
With reference to your online application No. COR/211705003/2025 dated 30-7-2025 and subsequent correspondence with the school/ inspection in this regard, I convey the grant for provisional recognition to the **Mount Litera Zee School, Raghunathpur, Bhubaneswar, Plot No-1243, Raghunathpur, Nandankanan Road for Class- 1 to Class- 8** for a period of five years w.e.f. 2025-26 to 2029-30.

The above sanction is subject to fulfilment of following conditions:-

1. The grant for recognition is not extendable and does not in any way imply any obligation to recognize / affiliate beyond Class-VIII.
2. The School shall abide by the provisions of Right of Children to Free and Compulsory Education Act, 2009 (Annexure-I) and the Right of Children to Free and Compulsory Education Rules, 2010 (Annexure-II)
3. The School shall admit in class I, to the extent of 25% of the strength of that class, children belonging to weaker section and disadvantaged group in the neighbourhood and provide free and compulsory elementary education till its completion. Provided, further that in case of pre-primary classes also, this norm shall be followed.
4. For the children referred to in paragraph 3, the School shall be reimbursed as per Section 12(2) of the Act. To receive such reimbursements school shall provide a separate bank account.
5. The Society / School shall not collect any capitation fee and subject the child or his or her parents or guardians to any screening procedure.
6. The School shall not deny admission to any child for lack of age proof. If such admission is sought subsequent to the extended provided prescribed for admission. On the ground of religion, caste or race, place of birth or any of them.
7. The School shall ensure:
  - (i) No child admitted shall be held back in any class or expelled from school till the completion of elementary education in a school;
  - (ii) No child shall be subjected to physical punishment or mental harassment;
  - (iii) No child is required to pass any board examination till the completion of elementary education;
  - (iv) Every child completing elementary education shall be awarded a certificate as laid down under Rule 22.
  - (v) Inclusion of Students with disabilities / special needs as per provision of the Act.
  - (vi) The teachers are recruited with minimum qualifications as laid under Section 23(1) of the Act. Provided further that the current teachers who, at the

- commencement of this Act do not possess minimum qualifications shall acquire such minimum qualifications within a period of 5 years;
- (vii) The teacher performs its duties specified under Section 24(1) of the Act and  
(viii) The teachers shall not engage themselves for private teaching activities.
8. The School shall follow the syllabus on the basis of curriculum laid down by appropriate authority.
9. The school shall enrol students proportionate to the facilities available in the school as prescribed in the Section 19 of the Act.
10. The School shall maintain the standards and norms of the school as specified in Section 19 of the Act. The facilities reported at the time of last inspection are as given under:-  
Area of school campus  
Total built-up area  
Area of play ground  
No. of classrooms  
Room for Headmaster-cum-Office-cum-Storeroom  
Separate toilet for boys and girls  
Drinking Water Facility  
Kitchen for cooking Mid-Day Meal  
Barrier free Access  
A availability of Teaching Learning Materials/ Play Sports Equipment's/ Library.
11. No unrecognised classes shall run within the premises of the school or outside in the same name of school.
12. The school buildings or other structures or the grounds are used only for the purposes education and skill development.
13. The School is run by a society registered under the Societies Registration Act, 1860 (21 of 1860), or a public trust constituted under any law for the time being in force;
14. The School is not run for profit to any individual, group or association of individuals or any other persons;
15. The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared as per rules. A copy each of the Statements of Accounts should be sent to the DEO every year.
16. The recognition Code Number allotted to your school is COR/211705003/2025. This may please be noted and quoted for any correspondence with this office.
17. The School furnishes such reports and information as may be required by the Director, Elementary Education / District Education Officer / Inspector of Schools/ District Inspector of Schools as the case may be from time to time and complies with such instructions of the State Government / Local Authority as may be issued to secure the continued fulfilment of the condition of recognition or the removal of deficiencies in working of the school;
18. Renewal of Registration of Society if any, be ensured.

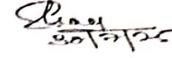
Yours faithfully,



District Education Officer  
Khordha

Memo No. 8903 /Date- 30.7.25  
Copy forwarded to the Block Education Officer, BBSR/District Project Co-ordinator, SS, Khordha for information.

Yours faithfully,

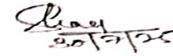


District Education Officer  
Khordha

Memo No. 8904 /Date- 30.7.25

Copy submitted to the Collector-cum-Chief Executive Officer, Zilla Parisad, Khordha/ Director, Elementary Education, Odisha , BBSR/ Director Secondary Education, Odisha, BBSR/ State Project Director, OSEPA, Odisha, BBSR/ President, Board of Secondary Education, Odisha, Cuttack/ Additional Secretary to Govt. S & M.E Department, Govt. of Odisha for favour of kind information.

Yours faithfully,

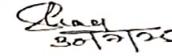


District Education Officer  
Khordha

Memo No. 8905 /Date- 30.7.25

Copy submitted to the Secretary, ICICE, Pragati House, 3<sup>rd</sup> Floor, 47-48, Nehru Place, New Delhi-110019/ Secretary, CBSE, Sikshya Kendra-2, Community Centre, Preet Vihar, New Delhi for kind information.

Yours faithfully,



District Education Officer  
Khordha